



## **ADOPTED REGULAR BOARD MEETING MINUTES**

**Tuesday, November 1, 2016**

### **OPENING BUSINESS**

1.01 Board Meeting Information

1.02 Call to Order

- The regular board meeting was called to order by President Jones at 5:01 p.m.

1.03 Roll Call

- Present were: Mrs. Debra S. Jones, President, Mrs. Evelyn Glasper, Clerk, Jayson Hughes, and Holly Eckes
- Absent: Trustee Rogers

1.04 Quorum Establishment

- A quorum was established.

1.05 Pledge of Allegiance

### **ADOPTION OF THE AGENDA**

2.01 Proposed Revisions and Deletions

- Item 12.12 under consent agenda to correct the subject line reading board bylaw 9110 to 9121

2.02 Proposed Addition of Agenda Item(s) Pursuant to GC § 54954.2 (b)(1)(2)

- None

2.03 Proposed Adjustments in the Order of Business

- None

2.04 Adoption of the Agenda

- It was moved by Trustee Glasper and seconded by Trustee Hughes to adopt the agenda with the revision proposed in item 2.01. The motion carried unanimously.
- The report of the votes is as follows. Ayes: Trustees Glasper, Hughes, Eckes, and Jones Nays: None Abstentions: None Absences: Trustee Rogers

**AWARDS AND RECOGNITIONS**

3.01 None

**CLOSED-SESSION DECLARATIONS**

4.01 Declaration of Closed-Session Items

4.02 Government Code Section 54957.6, Update Conference with Labor Negotiator - Agency Negotiator: Todd Beal, Chief Personnel Officer; Employee Organizations: Adelanto District Teachers Association (ADTA) and California School Employee Association (CSEA), Chapter # 451

4.03 Government Code Section 54957, Public Employee Discipline / Dismissal / Release / Appointment / Reassignment

**PUBLIC TESTIMONY BEFORE CLOSED SESSION**

5.01 Public Comment Period for Closed-Session Items Only

5.02 Audience Members

5.03 ADTA and CSEA Representatives

**RECESS TO CLOSED SESSION**

6.01 Recess to Closed Session

- President Jones recessed the meeting to closed session at 5:08 p.m.

	<b>RECONVENE OPEN SESSION: PROCEDURAL BUSINESS</b>
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7.01 Call to Order

- The meeting was called to order by President Jones and open session resumed at 6:59 p.m.

7.02 Roll Call

- Present were: Mrs. Debra S. Jones, President, Mrs. Evelyn Glasper, Clerk, Jayson Hughes, and Holly Eckes
- Absent: Trustee Rogers

7.03 Quorum Establishment

- A quorum was established.

	<b>CLOSED-SESSION REPORT</b>
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8.01 Announcement of Reportable Actions Taken During Closed Session

- Regarding item 4.03, the Board of Trustees took action to employ Mr. Douglas Mefford as the AESD's New Director of Maintenance, Operations, and Transportation effective Wednesday, November 2, 2016.
- It was moved by Trustee Ekes and seconded by Trustee Glasper to approve the new hire of Mr. Douglas Mefford as the New Director of Maintenance, Operations, and Transportation effective Wednesday, November 2, 2016.
- The report of the votes is as follows. Ayes: Trustees Glasper, Hughes, Eckes, and Jones Nays: None Abstentions: None Absences: Trustee Rogers

	<b>PUBLIC TESTIMONY</b>
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9.01 Public Comment Period for Items Listed on This Agenda and Non-agenda Items within the Subject Matter Jurisdiction of the Governing Board

9.02 Audience Members

9.03 ADTA and CSEA Representatives

	<b>STUDENT DISCIPLINE AND EXPULSIONS</b>
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10.01 None

	<b>PUBLIC HEARINGS</b>
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11.01 Procedures for Public Hearings

	<b>CONSENT AGENDA</b>
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12.01 Consent Agenda Purpose

12.02 BOARD MINUTES – Waive reading of the subject minutes, approve as written, and order filed: Regular Board Meeting Minutes of October 18, 2016

12.03 ACADEMIC SERVICES - Conference Requests

12.04 ACADEMIC SERVICES - Approval of the Contract with Charles Gehrke for the Mindfulness Program

12.05 CERTIFICATED PERSONNEL - Selection of Coaches

12.06 CERTIFICATED PERSONNEL - Extra Duty Assignments

12.07 CERTIFICATED PERSONNEL - Employment of Guest Teachers

12.08 CLASSIFIED PERSONNEL - New Hires

12.09 CLASSIFIED PERSONNEL - Acceptance of Classified Employee Resignations

12.10 CLASSIFIED PERSONNEL - Employment of a Substitute Paraprofessional II

12.11 CLASSIFIED PERSONNEL - Approval of Volunteers

12.12 Approve the 2nd Reading and Adopt the Revisions in Board Bylaws: 9010, 9110, and 9250

- It was moved by Trustee Glasper and seconded by Trustee Hughes to approve the action items on the consent agenda with the exception of item 12.12, which was pulled from the consent agenda for separate consideration. The motion carried unanimously.
- The report of the votes is as follows. Ayes: Trustees Glasper, Hughes, Eckes, and Jones Nays: None Abstentions: None Absences: Trustee Rogers

<b>ITEMS REMOVED FROM THE CONSENT AGENDA</b>
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13.01 Item 12.12 was pulled from the consent agenda for separate consideration.

- It was moved by Trustee Jones and seconded by Trustee Glasper to approve the second reading and adopt the revision for board bylaw 9010. The motion carried unanimously.
- In a substitute motion (to correct action on 9010 to 9250), it was moved by Trustee Jones and seconded by Trustee Glasper to approve the second reading and adopt the revision for board bylaw 9250. The motion carried unanimously.
- The report of the votes is as follows. Ayes: Trustees Glasper, Hughes, Eckes, and Jones Nays: None Abstentions: None Absences: Trustee Rogers
- It was moved by Trustee Eckes and seconded by Trustee Hughes to approve the second reading and adopt the revision for board bylaws: 9010 and 9121. The motion carried with a 3-1 vote.
- The report of the votes is as follows. Ayes: Trustees Glasper, Hughes, and Eckes Nays: Trustee Jones Abstentions: None Absences: Trustee Rogers

<b>STAFF REPORTS AND PRESENTATIONS</b>
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14.01 ACADEMIC SERVICES - Local Education Agency (LEA) Plan Update for 2015-2016

14.02 ACADEMIC SERVICES - Submission of the Title III Local Education Agency (LEA) Plan

- It was moved by Trustee Glasper and seconded by Trustee Eckes to approve the Title LEA Plan submission to the California Department of Education. The motion carried unanimously.
- The report of the votes is as follows. Ayes: Trustees Glasper, Hughes, Eckes, and Jones Nays: None Abstentions: None Absences: Trustee Rogers

<b>NEW BUSINESS</b>
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15.01 The Purchasing of Vans and Objectives for Use – Beginning the Research

- It was moved by Trustee Hughes and seconded by Trustee Eckes to undertake a cost-benefit analysis and determine objectives of use. The motion carried unanimously.
- In a substitute motion, it was moved by Trustee Hughes and seconded by Trustee Glasper that the Superintendent and/or designee undertake a cost benefit analysis for the purchasing of vans and that a proposal for specific usage with objectives and procedures be prepared. The report to the board is to include points a and b in the agenda and also that a time be set to report back to the board at the discretion of the Superintendent, knowing that the board would like the analysis as soon as possible. The motion carried unanimously.
- The report of the votes is as follows. Ayes: Trustees Glasper, Hughes, Eckes, and Jones Nays: None Abstentions: None Absences: Trustee Rogers

<b>TABLED &amp; UNFINISHED BUSINESS</b>
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16.01 Developing the New Board Member Orientation Plan and Format for the Regular Board Meeting of January 17, 2017

- It was moved by Trustee Hughes and seconded by Trustee Glasper to approve the following new board member orientation and format for the date of the regular board meeting of January 17, 2016 as follows:

- That the board members are provided with all of the items delineated in the Governance Handbook which is noted in the agenda item, points a through f, and also meets the requirements that are in the board policy related to new board member orientation
  - That the board members also receive a list of the new board meeting dates
  - That the board members receive a copy of the organizational flow chart
  - That the new board member(s) orientation includes a review of our governance handbook for team building and creating a high caliber team
  - That an opportunity be given for new board members to ask questions related to the information they have seen or any other questions that they may have
  - That cabinet members and department heads be available for a meet and greet and also to give a quick overview as to the purpose and operations of their department
  - That we have a time set aside so we can discuss what an agenda looks like, what items mean, what board members might say and what it means—an example might be parliamentary procedures
  - That the meeting will be facilitated by the new board president, but the meat of the information being presented will be by the Superintendent and his cabinet
  - That part of the information provided to the newly elected board members will be a list of employees and a list of extensions
  - That we intend to have a board workshop with regard to the district's finances and be able to read and interpret budget reports and other attending reports. The motion carried unanimously.
- The report of the votes is as follows. Ayes: Trustees Glasper, Hughes, and Jones Nays: Trustee Eckes Abstentions: None Absences: Trustee Rogers

- The Board of Trustees gave formal direction to the Superintendent that a meeting in February take place, the date of which is at the discretion of the Superintendent and the Board President, to hold a workshop wherein Mr. Mohindra from Business Services will train or otherwise provide a refresher course to the board about school finances.

### **SUPERINTENDENT'S REPORT**

#### 17.01 Events and Future Activities Significant to the District

### **POLICY INTRODUCTIONS, UPDATES, AND READINGS**

#### 18.01 Approve the First Reading, Waive the Second Reading, and Adopt the Updated New and/or Revised Board Policies: 3000 Board Bylaws

- It was moved by Trustee Glasper and seconded by Trustee Hughes to approve the first reading, waive the second reading, and adopt the updated new and/or revised board policies as presented in the 3000 series. The motion carried unanimously.
- In a substitute motion, it was moved by Trustee Jones and seconded by Trustee Glasper to approve the first reading, waive the second reading, and adopt the updated new and/or revised board policies in the 3000 series, with the exception of Policies 3350, 3552, and AR 3554.4. The motion carried with a 3-1 vote.
- The report of the votes is as follows. Ayes: Trustees Glasper, Hughes, and Jones Nays: Trustee Eckes Abstentions: None Absences: Trustees Rogers
- It was moved by Trustee Jones and seconded by Trustee Glasper to approve the first reading, require a second reading, and revise Board Policy 3350, in the first paragraph, to begin: "The Board of Trustees" and the ending matter on the page to read, "Adelanto Elementary School District."
- On Board Policy 3552 under the Summer Meal Program, that we approve the first reading, require a second reading, so that the language reads, "To help students and other children in the community remain well-nourished throughout the summer vacation, the district may sponsor a summer meal program as approved by the California Department of Education (CDE)."
- On Board Policy 3554.4, that the board take no action at this time but direct our Director of Child Nutrition Services to review and polish the language as she deems necessary. The motion carried with a 3-1 vote.



- The report of the votes is as follows. Ayes: Trustees Glasper, Hughes, and Jones Nays: Trustee Eckes Abstentions: None Absences: Trustees Rogers

<b>RECESS TO CLOSED SESSION, IF NECESSARY</b>
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\*The Board did not recess to closed session.

19.01 Call to Order – Reconvene Open Session

19.02 Roll Call

19.03 Quorum Establishment

19.04 Closed-Session Report

<b>GOVERNING BOARD MEMBERS' REPORTS AND ANNOUNCEMENTS</b>
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20.01 Governing Board Members' Reports and Announcements

<b>ADJOURNMENT</b>
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21.01 Adjournment

- President Jones adjourned the meeting at 8:33 p.m.

  
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Dr. Edwin Gomez  
Superintendent

  
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Evelyn Glasper  
Clerk of the Board of Trustees