

**JUNE 28, 2018 QUESTIONS AND ANSWER FOR RFP 17/18-005 COPIERS**

Please refer to section "Buy-Out Specifications Form.

- ❖ >Does the \$81,243.76 end of lease quote(s) include the lessor removal costs? **I BELIEVE THAT IT DOES.**

Please refer to section III. Specifications, item # 5.

The District intends to return all equipment at the end of term (on awarded equipment).

- ❖ >If the District opts for an FMV lease, shall the responding vendors offer additional line item information on the 'cost of equipment return' at lease end? **YES**
- ❖ >Will the District consider other leasing resources: \$1.00-out Lease or a Municipal lease, both of which negate end of lease removal costs and other end of lease fees. **NO**

Please refer to Section III. Specifications, item, 10.

- ❖ >Can you please confirm that it is the Districts intention that all Lease documentation shall be under the naming of the awarded vendor? **CORRECT**

Please refer to section III. Exhibit B.

- ❖ >For purposes of clarification, the Model Xerox 7970 depicts a payment as \$524.24 (3). Does this mean that there are(3) units, priced at \$524.24 each or that all (3) units are equal to \$524.24? **TOTAL FOR ALL 3 UNITS IS 524.24**

Please refer to Section IV. Technical Requirements.

Regarding the configuration of each Digital Copier/Printer:

- ❖ >Finishing: Within Sort capability, shall each Digital Copier/Printer also be quoted with Simple Stapling (corner stapling) or shall more robust stapling be required: Top Staple, Side Staple for sets up to (50) pages? Please advise. **THE PRODUCT SPECIFICATION SHEET HAS A LINE FOR FINISHING OPTIONS THAT ARE INCLUDED ON THE UNIT YOU ARE PROPOSING.**
- ❖ >Finishing: Within Sort capability, will the district wish to be quoted on a 2/3 hole punch capability, or shall the responding vendors offer this information as a separate line item? Please advise. **THE PRODUCT SPECIFICATION SHEET HAS A LINE FOR FINISHING OPTIONS THAT ARE INCLUDED ON THE UNIT YOU ARE PROPOSING.**

(Note: finishing: sorting, stapling, and hole punch copier systems are dependent on copier system type and capability)

Please refer to Section Product Specification:

- ❖ >Will the District wish to establish a standardized minimum paper capacity? Or will line item costs be part of the evaluator? **REFER TO TECHNICAL REQUIREMENTS LINE 3.**
- ❖ >Does the district desire copier systems that have up to 11 x 17" paper size capability? (full capacity A3 copier systems) **YES**
- ❖ >Will the district accept a copier system that have up to 8 x 14" paper size capability? (A4 copier systems, lighter duty) **NO**
- ❖ >Can you please distinguish between #5. What is the feeder tray capacity? \_\_\_\_ #14. What is the maximum capacity of the document feeder? \_\_\_\_ **FEEDER TRAY WOULD REFER TO THE EXTERIOR FEEDER TRAY AND DOCUMENT FEEDER WOULD BE AT THE TOP OF THE UNIT WHEN MAKING COPIES OF A STACK OF PAPERS.**