

ADELANTO ELEMENTARY SCHOOL DISTRICT APPROVED PROOF OF RESIDENCY DOCUMENTS

- A student can have only one residence for the purposes of establishing residency and must live with a parent or legal guardian.
- PO Boxes will not be accepted for residency purposes.
- Additional proof of residence may be required for a school designated as “Impacted”
- All documents used for residency must be CURRENT, VALID and ORIGINAL*.
- Any student who fails to complete the process by the due date will be deemed to have moved outside District boundaries and will be dis-enrolled.

<p>List A. Residency Document #1</p> <p><i>One of the following:</i></p>	<p>List B. Residency Documents #2 and Residency Document #3</p> <p><i>Original Utility Bills:</i></p>	<p>List C. Additional Proofs of Residence Only Used for “Living with Another Family” or when additional Proof of Residence is Required.</p> <p><i>When “Living with Another Family,” the homeowner must submit a valid proof of residency from List A or B and the student’s family must submit item in List C <u>within 30 days of enrollment</u>***.</i></p>
<ul style="list-style-type: none"> • Original Property Tax Bill with parent name and property address • Monthly Mortgage Payment • Lease or Rental Agreement on company printed forms with parent name, student name and address as well as manager or owner’s name and phone number. <ul style="list-style-type: none"> • If rental agreement goes back one year or more or is an expired agreement, we will be asking for a current monthly rental payment receipt. • Monthly Space Rental Bill (Mobile Home Park) • Escrow document “Closing Statement” in lieu of a property tax bill for recent property purchases.** 	<p><i>Utility bills with multiple names require two forms of additional proof of residence from List C.</i></p> <ul style="list-style-type: none"> • Current SCE bill, Victorville or Adelanto Utility Bill <ul style="list-style-type: none"> • When rental agreement states “utilities are included” an additional Proof of Residence from List C will be required. • Current Phone bill (cell or land line) • Current Cable or Satellite Provider bill 	<ul style="list-style-type: none"> • Current paycheck issued by employer – employer’s and employee’s name and address must be imprinted on the check (on-line computer printouts are not accepted) • Correspondence from a government agency (WIC, Medi-Cal, Social Security, Unemployment) • Valid vehicle registration (not pink slip) • Monthly payments: loan, credit card, physician/dental bill, bank statement

*Original current – mailed to your residence, must include parent name and residence address. We will accept e-bill on-line color print-out (a photocopy of the e-bill will not be accepted).

** In this case, a conditional clearance for 30 days will be given until documents are provided.

RESIDENCY DECLARATION	2016-17 SCHOOL YEAR
Adelanto Elementary School District 11824 Air Expressway, Adelanto CA. 92301	

THIS FORM MUST BE COMPLETED, SIGNED, AND SUBMITTED WITH PROOF OF RESIDENCY

PART I: STUDENT AND PARENT/LEGAL GUARDIAN INFORMATION

Student's Last Name	Student's First Name	Grade	Birth Date	Age	M/F
<input style="width: 90%;" type="text"/>	<input style="width: 90%;" type="text"/>	<input style="width: 80%;" type="text"/>	<input style="width: 80%;" type="text"/>	<input style="width: 80%;" type="text"/>	<input style="width: 80%;" type="text"/>
Parent/Legal Guardian's Last Name	Parent/Guardian First Name	Parent/Legal Guardian's Home Phone			
<input style="width: 90%;" type="text"/>	<input style="width: 90%;" type="text"/>	<input style="width: 90%;" type="text"/>			
Parent/Legal Guardian's Current Street Address	Apt.	City	State	Zip	
<input style="width: 90%;" type="text"/>	<input style="width: 80%;" type="text"/>	<input style="width: 90%;" type="text"/>	<input style="width: 80%;" type="text"/>	<input style="width: 80%;" type="text"/>	
How long has the student lived full time at the above listed address?					
<input style="width: 90%;" type="text"/>					
Type of Dwelling in which Family Resides:					
<input type="checkbox"/> Single Family (house, condo, mobile home, etc.) (200)	<input type="checkbox"/> Foster Family/Kinship (210)	<input type="checkbox"/> Doubled-Up (120)	<input type="checkbox"/> Motel/Hotel (110)		
<input type="checkbox"/> Shelter/Transitional Housing Program (100)	<input type="checkbox"/> Unsheltered (car/campsite) (130)	<input type="checkbox"/> Other _____			

PART II: ADDITIONAL ADDRESS HISTORY

Please provide the previous address you or your student has lived if less than 3 years at current address.

Previous Street Address	Apt.	City/Country if not USA	State	Zip
<input style="width: 90%;" type="text"/>	<input style="width: 80%;" type="text"/>	<input style="width: 90%;" type="text"/>	<input style="width: 80%;" type="text"/>	<input style="width: 80%;" type="text"/>

Please provide the address of other property you (or spouse) currently own, rent, or lease in the U.S.

Street Address of additional location	Apt.	City	State	Zip
<input style="width: 90%;" type="text"/>	<input style="width: 80%;" type="text"/>	<input style="width: 90%;" type="text"/>	<input style="width: 80%;" type="text"/>	<input style="width: 80%;" type="text"/>

PART III: DECLARATION OF UNDERSTANDING

Initial next to each statement (in box) to indicate your understanding

<input style="width: 90%;" type="text"/>	California Education Code (Section 48200) and District Administrative Regulation 5111.1 require that a student be enrolled in and attend the school that is within the district in which the student's parent(s) or legal guardian(s) reside(s).
<input style="width: 90%;" type="text"/>	My student resides with me full time (or legally mandated residency of 50% or more) at the address listed above, which is my full time primary residence. I agree to notify the District, within 15 calendar days, if the student or I, move.
<input style="width: 90%;" type="text"/>	The Adelanto Elementary School District will actively investigate all cases where it has reason to believe false information has been provided on this statement or to any school/district official.
<input style="width: 90%;" type="text"/>	I understand that home visitation and/or residency verification is part of a periodic process when residency is established in the Adelanto Elementary School District. I also understand that the District employs Residency Officials to verify residency status, which may include home visits and investigations.
<input style="width: 90%;" type="text"/>	The District may refer cases in which false information has been provided to the County District Attorney for further action and/or file civil action to recover damages incurred as a result of providing false information.
<input style="width: 90%;" type="text"/>	Persons who provide or solicit false information are subject to criminal prosecution for perjury, which is punishable by fine and/or prison (up to 4 years) and may be found civilly liable for fraud, negligent misrepresentation, or negligence. [Civil Code § 1709] [Family Code § 6552; Penal Code § 118 and 126].
<input style="width: 90%;" type="text"/>	In the event investigations that reveal that students have enrolled on the basis of providing false information they will be dropped from enrollment and required to transfer to his/her resident school.
<input style="width: 90%;" type="text"/>	Living with Another Only – I am aware of the 30 day conditional enrollment. At the time of enrollment I could not provide any item listed in List C of the residency documents.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct. In accordance with State Compliance I have attached the required documentation as proof of residence for enrollment.

Signature of Parent/Legal Guardian	Date	Daytime Telephone
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PART IV: TO BE COMPLETED BY OWNER/LANDLORD IF LIVING WITH ANOTHER FAMILY
Initial in box to indicate your understanding and provide Proof of Residency documents in owner/landlord's name.

<input style="width: 90%;" type="text"/>	I am the Owner/Landlord of the property located at: _____
<input style="width: 90%;" type="text"/>	I attest that the student and parent listed above reside at the above residence.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Signature of Owner/Landlord	Date	Telephone
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